

Wilson Butler Architects (“Wilson Butler Architects Inc.”) is dedicated to protecting the personal information of its customers and visitors. This Privacy Policy covers the site www.wilsonbutler.com. We do not collect any identifiable information about you when you visit our site unless you choose to provide that information to us or as specifically outlined in this Policy.

This policy describes our general principles for the collection and use of information from customers and visitors to our web site. In order to fully understand your rights we encourage you to read this policy.

For prospective and existing customers and partners, once you choose to provide us personally identifiable information (any information by which you can be identified), you can be assured that it will only be used to support your relationship with Wilson Butler Architects.

Information we collect

When you visit our web site, our web server collects basic user information about you that includes your ISP’s domain, the time you accessed our website, and the pages from within our website that you visit and is not personally identifiable information except as needed to prevent fraud or abuse of the system.

How is it used

Wilson Butler Architects does not trade, rent or sell your personal information to any third party.

We will not otherwise disclose customer personal and account information unless we have reason to believe that disclosing such information is necessary to identify, make contact with, or bring legal action against someone who may be causing harm or interfering with the rights or property of Wilson Butler Architects, our customers, or others. We may provide information to regulatory authorities and law enforcement officials in accordance with applicable laws or where Wilson Butler Architects has a good faith belief that the law requires such disclosure.

Wilson Butler Architects also will not disclose to third parties the contents of any electronic mail or other electronic communications that Wilson Butler Architects stores or transmits for its customers except where: (a) it is a matter of public safety or policy; (b) it is in connection with the transfer of other business assets or project information; (c) it is required to cooperate with orders, warrants, or other legal process that Wilson Butler Architects determines in its sole discretion to be valid and enforceable; and (d) it is necessary to provide to a law enforcement agency when the contents are inadvertently obtained by Wilson Butler Architects and appear to pertain to the commission of a crime.

Wilson Butler Architects disclaims any intention to censor, edit, or engage in ongoing review or surveillance of communications stored on or transmitted through its facilities by customers or others. Wilson Butler Architects will, however, review,

delete, or block access to communications that may harm Wilson Butler Architects, its customers or third parties.

Please note that Wilson Butler Architects may use this information collected to direct notices as well as provide you with other general information that may be of interest to you and information about our services or product offerings, as well as other important information regarding your account or services at our discretion.

Customers may opt out of receiving newsletters and/or promotional emails from Wilson Butler Architects by sending a request to contact@wilsonbutler.com. In this request, customers must identify their domain name and contact information. Customers may not opt out of receiving information from Wilson Butler Architects which is essential for maintaining or updating customers account or system information.

Cookies

The basic user information collected is used to help us analyze web traffic, improve the content of our web site and improve your experience on our website. We do not trade, rent or sell your personal information to others, except as detailed in this policy.

We may at times also use cookies, which are small pieces of information that a website can store in a designated file on your computer. Cookies allow a web application to respond to you as an individual. By gathering and remembering information about your preferences, the web application can tailor its operation to your needs, likes, and dislikes. Most web browsers allow you to control this use of cookies. Please take a look at your particular browser for instructions on this function. If you elect to disable cookies, please keep in mind that you will not be able to take full advantage of a personalized experience on our Web site. It is possible that some portions of the site will not function properly or may perform more slowly if you choose to reject cookies.

Security

Wilson Butler Architects has security measures in place to help prevent the loss, misuse and alteration of the information under our control.

Changes to our Policy

Wilson Butler Architects reserves the right to change this policy by posting such changes on our site. We encourage you to periodically check our site for changes to this policy since your continued use of the site following any changes to this policy will be deemed to constitute your acceptance of such change. The operative and effective version of this policy will be the latest version available on the site.

You may opt out of any posted changes to our collection, use or disclosure of your personal information by sending an email to contact@wilson.butler.com

For any additional questions or concerns

If you have questions or concerns regarding this policy, you should contact us by email at contact@wilsonbutler.com.